Privacy Policy

This Privacy Policy applies to personally identifiable information collected by Sygnus Office Partnership Ltd through this web site and additional marketing campaigns. Although this site provides links to third-party websites, these websites are not covered by this Privacy Policy. We assume no responsibility for the privacy or security of information you provide to any third-party through links on this website, although we believe these to be trusted and reliable websites. "Third-Parties" mean any person or entity other than Sygnus.

By using this site, you agree that you have reviewed and understood our Privacy Policy. Any information and data we collect from this site and from email communications will be used only for the purposes of marketing to you further with relevant updates, promotions, newsletters and so on. Your data may also be used for internal market research purposes.

All information and data collected will remain confidential and will be handled honourably and carefully by Sygnus. Should we wish to use your data in any other way not mentioned in this policy, we will only do so by seeking and receiving your prior permission. The Sygnus site uses cookies. Cookies help us provide you with a better website by enabling us to monitor which pages you find useful and which you do not. They do not affect your privacy.

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Sygnus will be sending out regular and informative emails and promotions both now and in the future. These emails are not aimed at being intrusive or overwhelming in quantity. Sygnus will assume we can contact you with relevant and applicable updates, promotions and so on, until you advise us that you no longer wish to receive these.

Any information (name, email, company name and so on) and personal data we collect from this site and from email communications with you will be used only for the purposes of marketing to you further with relevant updates, promotions, newsletters, introductions and networking and so on. You can of course unsubscribe at anytime. Your data may also be used for internal market research purposes. Data will be used in a reasonably expected way. This data is also being used under the basis of consent, marketing and legitimate interest. We will not sell your data to third parties. Note the data will go out of the EU as Sygnus uses Mail Chimp, which is US based software.

All information and data collected will remain confidential and will be handled honourably and carefully by Pinpoint Marketing to ensure that your privacy is protected. Should we wish to use your data in any other way not mentioned in this

policy, we will only do so by seeking and receiving your prior permission. Pinpoint Marketing will only keep your data for as long as necessary, as part of our retention policy.

This privacy policy has been written in accordance to the EC 2003 directive and the Data Protection Act 1998 and with GDPR regulations.